

**TOWN OF SOUTH PRAIRIE  
REGULAR COUNCIL MEETING/PUBLIC HEARING  
TUESDAY, OCTOBER 6, 2009, 7:00 PM  
South Prairie Town Hall  
121 NW Washington Street**

*The following is a condensation of the proceedings and is not a verbatim transcript.*

**CALL TO ORDER:**

**Mayor Peggy Levesque** called to order and presided over the Regular Council Meeting/Public Hearing of Tuesday, October 6, 2009, at 7:00 PM.

**ROLL CALL:**

**Council Members:** Dave Lykstad, Gerald Boures, and Karen Shell were present. Laura Heideman and Mathieu Cameron were absent.

**Also in attendance:** Tony Caldwell, Flood Damage Project Manager; Larry Harter, Utility Operator; Judy Tremblay, Deputy Clerk/Treasurer; and Marla Nevill, Clerk/Treasurer

**FLAG SALUTE:**

**Mayor Peggy Levesque** requested everyone stand for the “Pledge of Allegiance.”

**REVIEW AND APPROVAL OF AGENDA FOR OCTOBER 6, 2009:**

- ❖ **Councilor Karen Shell** moved to approve the Agenda for October 6, 2009. **Councilor Gerald Boures** seconded the motion. **Marla Nevill** requested the addition of Item 6 under New Business: “Setting the Public Hearing for the 2010 Budget for November 17, 2009, 7:00 PM.” No further discussion. **Councilor Karen Shell** moved to amend her motion to approve the Agenda for October 6, 2009, with the addition of Item 6 under New Business: “Setting the Public Hearing for the 2010 Budget for November 17, 2009, 7:00 PM.” **Councilor Gerald Boures** seconded the amended motion. **Motion carried unanimously.**

**OPEN PUBLIC HEARING – SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN:**

- ❖ At 7:05 PM, **Councilor Gerald Boures** moved to open the Public Hearing for the Six-Year Transportation Improvement Plan. **Councilor Dave Lykstad** seconded the motion. **Motion carried unanimously.** **Mayor Peggy Levesque** stated there is no public in attendance.

**CLOSE PUBLIC HEARING:**

- ❖ At 7:06 PM, **Councilor Gerald Boures** moved to close the Public Hearing for the Six-Year Transportation Improvement Plan. **Councilor Dave Lykstad** seconded the motion. **Motion carried unanimously.**

**APPROVAL OF REGULAR COUNCIL MEETING MINUTES OF SEPTEMBER 1, 2009:**

- ❖ **Councilor Dave Lykstad** moved to approve the Regular Council Meeting Minutes of September 1, 2009. **Councilor Karen Shell** seconded the motion. **Mayor Peggy Levesque** requested the following corrections: 1) Page two under Mayor’s Report, Item 2, fifth sentence to read as follows: “**Larry Harter** said if the facility plan were prepared in conjunction with the General Sewer Plan, it would be less expensive *than* preparing them separately.” 2) Page three under Project Manager Report – Flood Damage, ninth sentence to read as follows: “**Tony Caldwell** said we received a report from FEMA and the Town is responsible for *12½%* of the total project cost.” **Councilor Dave Lykstad** moved to amend his motion to approve the Council Meeting Minutes of September 1, 2009, as corrected. **Councilor Karen Shell** seconded the amended motion. **Motion carried unanimously.**

**APPROVAL OF BILLS FOR SEPTEMBER 2009, IN THE AMOUNT OF \$51,705.48:**

- ❖ **Councilor Dave Lykstad** moved to approve the bills for September 2009, in the amount of \$51,705.48 (fifty-one thousand seven hundred five dollars and forty-eight cents). **Councilor Karen Shell** seconded the motion. Council requested clarification on several bills, and these inquiries were answered. **Motion carried unanimously.**

**UNFINISHED BUSINESS:**

None.

**NEW BUSINESS:**

- 1) **Resolution No. 304 - Six-Year Transportation Improvement Plan:**
  - ❖ **Councilor Dave Lykstad** moved to approve Resolution No. 304, Six-Year Transportation Improvement Plan. **Councilor Gerald Boures** seconded the motion. **Motion carried unanimously.**
- 2) **WDOE Outstanding Performance Award 2008 – Presented to Larry Harter, Utility Operator:**

**Mayor Peggy Levesque** presented the WDOE Outstanding Performance Award 2008 to Larry Harter, Utility Operator and thanked him for a job well done. Discussion followed. The Council thanked Larry as well.
- 3) **AWC RMSA 2009 Loss Control Grant Confirmation – Authorize Mayor to Execute Grant:**
  - ❖ **Councilor Karen Shell** moved to authorize the Mayor to execute the AWC RMSA 2009 Loss Control Grant Agreement. **Councilor Dave Lykstad** seconded the motion. **Motion carried unanimously.**
- 4) **Council Approval to Obtain a Lowe’s Business Credit Account Card:**
  - ❖ **Councilor Dave Lykstad** moved to entertain Lowe’s offer for a Business Credit Account Card. **Councilor Karen Shell** seconded the motion. Discussion followed. **Councilor Dave Lykstad** moved to amend his motion to approve the Lowe’s Business Credit Account Card with a cap of \$1,000 (one thousand dollars). **Councilor Karen Shell** seconded the motion. **Motion carried unanimously.**
- 5) **Draft 2010 General Fund Budget Revenue Report Presented to Council:**

Council reviewed and discussed the draft 2010 General Fund Budget Revenue Report and requested clarification on several items. Judy Tremblay, Deputy Clerk/Treasurer, answered these inquiries.
- 6) **Schedule Public Hearing for the 2010 Budget for November 17, 2009, 7:00 PM:**
  - ❖ **Councilor Dave Lykstad** moved to schedule the Public Hearing for the 2010 Budget for November 17, 2009, 7:00 PM. **Councilor Karen Shell** seconded the motion. **Motion carried unanimously.**

**CITIZENS’ COMMENTS:**

**Gerald Boures** requested the status of installing a catch basin in the storm drain located on SW Second Street approximately 75’ (seventy-five feet) west of Emery Avenue South. **Tony Caldwell** suggested postponing the installation of a catch basin until next year, because of budget constraints. **Larry Harter** stated there might be an alternative to installing a catch basin. **Tony Caldwell** stated we also need a catch basin on Carriage Road. Larry and Tony offered to check into this issue further. Discussion followed.

**MAYOR'S REPORT:**

**Mayor Peggy Levesque** stated the Salmon Run was fabulous. She said it was a great event and a great day. **Councilor Dave Lykstad** stated he sent emails to the participants from last year to notify them of the event. **Mayor Peggy Levesque** stated Salmon Run flyers were posted at the Trail Heads. She stated she would probably do the event next year. Discussion followed.

**Mayor Peggy Levesque** stated we had a meeting with Department of Ecology (WDOE) regarding the Shoreline Master Program (SMP) Update. She said the last approved SMP was in 1983. When she asked them what would be the positive outcome, their answer was "we would not be out of compliance." She said it is mandatory that we update our SMP. We pushed out the completion date as far as possible. Discussion followed.

**Mayor Peggy Levesque** stated Mart Kask is still working on the buyout of the flood-damaged property on South Prairie Road. She said she would keep the Council informed on the status of this project. Discussion followed.

**Mayor Peggy Levesque** stated the same day of the SMP meeting; we had two people here updating historic buildings in South Prairie. Discussion followed.

**Mayor Peggy Levesque** stated we also had a meeting with two representatives from WDOE Floodplain Management. We were told we were out of compliance at the Fire Station/Community Center. She told them it should be "grand fathered" in, and was told it was not. Discussion followed.

**Mayor Peggy Levesque** stated we also have to update our Comprehensive Land Use Plan, Development Regulations, Growth Management Area and Critical Areas Code. Discussion followed.

**Mayor Peggy Levesque** stated it was requested by citizens that we mow the town right-of-way west to the Town limits. Discussion followed.

**PUBLIC WORKS' REPORT:**

**Larry Harter** stated we adopted the Comprehensive Water System Plan, which spells out certain things we are required to do, i.e. Water Efficiency Report, mailers to customers and track leaks in system. He said he would meet with Marla to discuss cross-connection control and other issues addressed in the Water System Plan. Discussion followed.

**Larry Harter** stated ten more meters were installed but they have to be modified. He stated he would have the WorkForce people for probably two more months. Discussion followed.

**Marla Nevill** stated she is checking into grant funding for replacement of the water tanks and the arsenic issue. She said there is STAG grant funding available but we would have to contact our Congressman. Discussion followed.

**PROJECT MANAGER REPORT – FLOOD DAMAGE:**

**Tony Caldwell** gave the Flood Damage report to the Council. (See Exhibit "A" attached). He said East Pierce Fire and Rescue would install the oil separator in the Fire Station side of the building. Discussion followed.

**Tony Caldwell** stated he had a meeting with Perteet regarding the General Sewer Plan proposal. He said they had originally backed out, but they have another firm to prepare the proposal. He said the deadline was moved out to October 15, 2009. Discussion followed.

**Tony Caldwell** stated we received bids for the fence at the sewer outfall as follows: 1) Double K Fencing - \$1366 and 2) Precision Fencing - \$1162. Discussion followed. **Tony Caldwell** stated we received bids for the roof repair at the Well House as follows: 1) Mahnke Construction - \$9645 and 2) Summit Construction - \$26,210 plus an additional \$3,600 for a metal roof. He said he went with the lowest bidder for each project. **Councilor Dave Lykstad** asked when would they be starting the projects. **Tony Caldwell** stated they would be starting on October 12<sup>th</sup>. Discussion followed.

**Tony Caldwell** stated he is trying to get an annual permit to maintain the sewer outfall; and he would be working with Marla on locating the original permits. Discussion followed.

**CLERK'S REPORT:**

**Marla Nevill** stated Representative Christopher Hurst would be attending the November Council Meeting and asked the Mayor and Council to think about questions or issues they would like to discuss with him. **Mayor Peggy Levesque** requested that Marla find out what committees he is on. Discussion followed.

**Marla Nevill** stated she would be attending the Washington Municipal Clerks Association (WMCA) Fall Academy in Dupont this Friday. Discussion followed.

**COUNCIL MEMBERS REPORT:**

**Councilor Dave Lykstad** stated he has three 20' (twenty foot) sections of 12" (twelve inch) pipe for the drainage ditch on SE Second Street. **Tony Caldwell** suggested that the Council also look into ecology blocks for the hillside. Discussion followed. **Mayor Peggy Levesque** said since we have the drawings for this project, would it be considered a "shovel-ready" project? She asked Marla to check into grant funding. Discussion followed.

**Judy Tremblay** gave Council an overview of Initiative 1033, which is on the November ballot. Discussion followed.

**ADJOURN:**

- ❖ At 9:17 PM, **Councilor Karen Shell** moved to adjourn the Regular Council Meeting of October 6, 2009. **Councilor Dave Lykstad** seconded the motion. **Motion carried unanimously.**

**Date Approved: November 3, 2009**